

ENTERTAINMENT SPECIAL EFFECTS LICENSING AUTHORITY (ESELA)

Application Form for a Special Effects Operator Licence

(To be used by provisionally recognised SEOs)

1. Details of the Applicant:

Name: _____

Name in Chinese (if any): _____

HKIC No./Passport No. (please attach copy): _____

Two Recent
Colour
Photographs
of the
Applicant

Correspondence address: _____ Tel. No. : _____

_____ Mobile No. : _____

_____ Fax No. : _____

2. Licence applied for (please tick):

- Special Effects Operator Class I (Stream A)
- Special Effects Operator Class II (Stream A)
- Special Effects Assistant (Stream A)
- Special Effects Operator (Stream B)
- Special Effects Assistant (Stream B)

3. Details of your Provisional Recognition (please tick):

- Provisionally recognised Special Effects Operator Class I (Stream A)
- Provisionally recognised Special Effects Operator Class II (Stream A)
- Provisionally recognised Special Effects Assistant (Stream A)
- Provisionally recognised Special Effects Operator (Stream B)
- Provisionally recognised Special Effects Assistant (Stream B)

4. Declaration of the Applicant:

I declare that I have read the Statement of Purpose of providing the personal data in this application. I also declare that all the information and particulars submitted by me in support of this application are, to the best of my knowledge and believe, both true and correct.

Signature of the Applicant: _____

Date: _____

Entertainment Special Effects Licensing Authority

Guidelines on Application for a Special Effects Operator Licence

Applicants should read the following guidelines before completing the application form:

1. Under section 9 of the Entertainment Special Effects Ordinance Cap. 560 (the Ordinance), a person who has been provisionally recognised by the Head of Create Hong Kong as a special effects operator (SEO) may apply to this Authority for a special effect operator licence within 90 days of the commencement of the Ordinance which is scheduled on 16 March 2001, and the Authority may waive the requirements for examinations and assessment of the applicant's qualifications and experience.
2. The above waiver will lapse after 13 June 2001. Any provisionally recognised SEO who has not been issued with a SEO licence under the Ordinance cannot use any special effects materials after this date. In order to allow the Authority and the Police to assess the applicant's qualifications and to conduct the fit and proper check (see par. 3 below), please submit your application well in advance, and in any case no later than 13 May 2001.
3. In order to satisfy the Authority that the applicant is a fit and proper person to be a licensed special effects operator, the applicant is required to complete the Authorisation Form (Form 8) to authorise the Commissioner of Police to check the applicant's criminal record and disclose it to the Authority.
4. The applicant shall submit two recent colour photographs of size 1" x 1½" which should be taken within the last 6 months.
5. If you want to apply for another special effects operator licence of a different stream, please submit a separate application.
6. To facilitate the processing of a special effects operator licence application, the applicant shall make a payment for the special effects operator licence fee as soon as possible upon receipt of a General Demand Note (GDN) issued by the Special Effects Licensing Unit (SELU). The payment methods are shown on the back page of the GDN. If the applicant would like to pay the fee by cash or crossed cheque, he/she should go to a convenience store or post office, where appropriate, to make the payment first and submit a copy of the payment receipt to the SELU staff for verification and filing before collecting the licence. A special effects operator licence may be issued subject to such terms and conditions, and the permitted scope of operation as the Authority thinks fit.

<u>Type of Licence</u>	<u>Fee</u>
Special Effects Operator Class I (Stream A)	\$1,540
Special Effects Operator Class II (Stream A)	\$1,150
Special Effects Assistant (Stream A)	\$540
Special Effects Operator (Stream B)	\$1,370
Special Effects Assistant (Stream B)	\$540

7. It is an offence to offer any bribe or inducement to the staff of the Entertainment Special Effects Licensing Authority (the Authority) in return for favouritism in processing an application. Any such offer will result in the application concerned being cancelled and the case reported to the Independent Commission Against Corruption. Any offer by a person to assist in an

application in return for an advantage should be reported to the Authority or the Independent Commission Against Corruption.

Statement of Purpose of Providing Personal Data

1. The personal data provided in this application will be used for the purpose of processing your application for a Special Effects Operator Licence.
2. The personal data in this application may be disclosed to any relevant government departments and kept by these departments for the purpose stated in paragraph 1 above.
3. According to the Personal Data (Privacy) Ordinance, you have a right of access and correction with respect to the personal data provided in this application. Your right of access includes the right to obtain a copy of the personal data provided in this application.

Enquiry

Enquiries regarding this application or the personal data collected on this application including checking and amendment of data may be directed to the Special Effects Licensing Unit of the Entertainment Special Effects Licensing Authority or the Create Hong Kong:

Address: 39/F, Revenue Tower, 5 Gloucester Road, Wan Chai, Hong Kong.

Tel.: 2594 0465 or 2594 0466

Fax: 3101 0929

E-mail: esela@createhk.gov.hk